



Milpark School of Commerce

We've got you.
You've got this.

MILPARK
EDUCATION
Commerce



MANIFESTO

We know that big life decisions are anything but simple. And choosing to study is one of the biggest. It comes with obstacles and challenges. Early mornings and late nights. Financial stress. Side hustle. Unwavering determination and the strength to say, “I will not quit.”

But at Milpark, you're not alone. We're there with you, guiding you, celebrating you, cheering you on, every step of the way. Because to us, education is more than just classes and lectures, assignments and exams.

It's about you, your life, your growth, your unique and beautiful potential and the value that you bring to the world. That's why we're there, day after day, offering meaningful, mutual support and guidance on intuitive platforms designed with you in mind.

We offer so much more than an online education. We're a community, a learning collective. A place where you're welcomed by like-minded people who understand you and your journey. A place where you can belong, connect and transform. Where you'll work towards your goals - and reach them. And before you know it, you'll leave with more than a certificate. You'll grow in confidence, knowledge, and possibility. You'll become more than you'd dared imagine as you shape our collective future. So if you find yourself wondering: “Can I truly succeed?” The answer is a resounding, “yes, yes, YES!” You can and you will at Milpark.

MILPARK.
WE'VE GOT YOU. YOU'VE GOT THIS.



ABOUT STADIO

Milpark is proudly part of STADIO Holdings, an investment company in private higher education, dedicated to widening the access to higher education learning opportunities in South Africa.

ABOUT MILPARK

WHO ARE WE?

Milpark, born in 1997, was one of South Africa's first private providers of higher management education. Today, we're registered with DHET, offering online higher education in three formats: Distance Learning, Distance Learning Online, and Online Short Courses. Our students join us because they want to study in a supportive environment, where they'll grow in confidence, knowledge, and possibility. Our community is made up of full-time working professionals looking to upskill, study for the first time, or explore a career change; school leavers interested in flexible higher education; and corporates seeking employee training and development. No matter who they are, we help our students work towards their goals - and reach them.

WHAT DO WE DO?

A Milpark online learning journey is a transformative experience where you'll grow in confidence, knowledge, and possibility, whilst preparing for the real world and the digital future. Accredited programmes in business, commerce, accounting, finance, insurance and banking are facilitated through:

1. The School of Professional Accounting (incorporating CA Connect)
2. The School of Commerce
3. The School of Financial Services
4. The Business School

Our learning pathways can take you from a higher certificate to doctorate and our flexible study options offer unique support for individual circumstances.

“We want to develop your business acumen and management capabilities through systematically building up knowledge in key business areas.”



MESSAGE FROM THE HEAD OF SCHOOL

WELCOME TO THE SCHOOL OF COMMERCE!

Looking back at the road we've travelled, it's clear that we've faced some tough challenges. And we've tackled them head-on with courage, determination, and resilience. Even during the most trying times of the past few years, we continued to offer our flagship programmes.

Looking ahead, I'm filled with optimism. The field of commerce is constantly evolving, and it's alive with endless possibilities and exciting opportunities. Whether it's the rapid growth of e-commerce or the integration of blockchain technology into financial systems, the pace of change is astonishing.

We, in the School of Commerce, embrace this change and adapt to it. That's why the qualifications we offer continue to be recognised by employers and other industry professionals. Our qualifications are also endorsed by the professional organisations in their respective fields.

On your learning journey with us, you are more than just a student. You are a dynamic, evolving individual with access to a variety of services to support you in unlocking your full potential along the way. Our programmes are developed to nurture your personal and professional growth and cultivate your unique leadership qualities through:

- engaging lectures,
- workshops,
- practical hands-on experiences, and
- extracurricular activities.

In the School of Commerce, you will have the opportunity to connect with people who strive to make a positive impact through their work and academic studies. So, I encourage you to embrace collaboration, curiosity, and critical thinking to thrive during these unpredictable times. And we, your community, will be there to cheer you every step of the way.

We've got you. You've got this.

Warm regards,

Serame Ramosajana

QUALIFICATIONS AND CAREER PATHS

Bachelor of Business Administration	4
Bachelor of Business Administration with a Major in Human Resource Management ..	4
Bachelor of Business Administration with a Major in Marketing Management	4
Bridging Programme: Bachelor of Commerce	5
Bachelor of Commerce	5
Bachelor of Commerce with a Major in Compliance and Risk Management	5
Bachelor of Commerce with a Major in Taxation	6
Advanced Certificate in Management	6
Higher Certificate in Management	6
HUMAN RESOURCE MANAGEMENT PROGRAMMES	7
National Diploma: Human Resource Management & Practices	7
FINANCIAL ACCOUNTING PROGRAMMES	8
National Certificate: Bookkeeping	8
FET Certificate: Bookkeeping	8
National Diploma: Technical Financial Accounting	9
National Diploma: Financial Accounting.....	9
ADMISSION REQUIREMENTS	10
Bachelor of Business Administration (BBA).....	10
MORE ON ADMISSION REQUIREMENTS	11
INTERNATIONAL STUDENTS.....	11
RECOGNITION OF PRIOR LEARNING (RPL)	11



BACHELOR OF BUSINESS ADMINISTRATION

NQF Level 7 – SAQA No: 61700

The Bachelor of Business Administration general degree is designed to offer a well-balanced exposure to the knowledge, skills and attitudes required to operate effectively in a general management environment, or as a foundation for postgraduate studies in Business Administration or related areas.

MODES OF DELIVERY*

Distance learning

Distance learning online

CAREER OPPORTUNITIES

Company manager, entrepreneur, consultant, human resource specialist, analyst, strategic consultant, relationship manager.



Please **click here** to read more about the compulsory and elective modules for this qualification.

BACHELOR OF BUSINESS ADMINISTRATION WITH A MAJOR IN HUMAN RESOURCE MANAGEMENT

NQF Level 7 – SAQA No: 61700

The Bachelor of Business Administration with a major in HR will provide a solid basis to enable graduates to operate responsibly and successfully in the roles that contribute to their organisation's performance. Students are exposed to foundational aspects of the HR environment, workplace relations, organisational development, and performance management.

CAREER OPPORTUNITIES

Human resource manager, workplace relations officer, labour relations officer, organisational development leader, recruitment officer.



Please **click here** to read more about the compulsory and elective modules for this qualification.

BACHELOR OF BUSINESS ADMINISTRATION WITH A MAJOR IN MARKETING MANAGEMENT

NQF Level 7 – SAQA No: 61700

Bachelor of Business Administration with a major in Marketing prepares students for careers in the field of marketing. Students are exposed to foundational aspects of the marketing environment, consumer behaviour, digital marketing, branding, and advertising.

CAREER OPPORTUNITIES

Marketing manager, brand manager, digital marketer, customer relationship manager, advertising account manager.



Please **click here** to read more about the compulsory and elective modules for this qualification.

* Applies to all Bachelor of Business Administration programmes

**BRIDGING PROGRAMME:
BACHELOR OF COMMERCE**

For students who achieved a bachelor's pass in their Senior Certificate or National Senior Certificate examination, but did not meet the minimum requirement for Mathematics, the Bridging Programme will assist students to achieve the minimum admission requirement and enable them to enrol for the BCom degree.

MODES OF DELIVERY

Distance learning online

CAREER OPPORTUNITIES

Consultant, general manager, business development specialist, analyst, customer relationship officer, general business manager, business planner, operations manager.



Please **click here** to read more about the compulsory and elective modules for this qualification.

BACHELOR OF COMMERCE

NQF Level 7 – SAQA No: 90509

The purpose of the Bachelor of Commerce (BCom) degree is to provide a broad but solid educational foundation to students in the field of commerce, including various key discipline areas such as business management, accounting, and law.

MINIMUM DURATION*

3 years

MODES OF DELIVERY*

Distance learning
Distance learning online

CAREER OPPORTUNITIES

Consultant, general manager, business development specialist, analyst, customer relationship officer, general business manager, business planner, operations manager.



Please **click here** to read more about the compulsory and elective modules for this qualification.

**BACHELOR OF COMMERCE WITH A
MAJOR IN COMPLIANCE AND RISK
MANAGEMENT**

NQF Level 7 – SAQA No: 90509

This BCom major is suitable for students who are planning to work in the financial services industry; however, many of the modules are generic, so the qualification is also applicable to other industries. The degree appears on the Financial Sector Conduct Authority's (FSCA) list of recognised qualifications for FAIS Fit and Proper purposes.

CAREER OPPORTUNITIES

Compliance officer, risk officer, risk & governance specialist and bookkeeping, general commerce roles.



Please **click here** to read more about the compulsory and elective modules for this qualification.



* Applies to all Bachelor of Commerce programmes

BACHELOR OF COMMERCE WITH A MAJOR IN TAXATION

NQF Level 7 – SAQA No: 90509

The Bachelor of Commerce with a major in Taxation will provide the foundational skills necessary to practise as a tax professional. The overall objective of the programme is to enable students to interpret and apply the laws and procedures relating to the dynamic field of taxation.

The Bachelor of Commerce with a major in Taxation offered at Milpark Education is proudly approved and associated with the South African Institute of Taxation (SAIT). Successful completion of this qualification may lead to advanced credits on the Occupational Certificate Tax Technician (SAQA ID: 94098) offered by SAIT. Successful completion of the Occupational Certificate may lead to professional body membership and your pathway to becoming a Tax Practitioner.

CAREER OPPORTUNITIES

Tax practitioner, bookkeeping, accounting officer, financial planning, general commerce roles.



Please **click here** to read more about the compulsory and elective modules for this qualification.

ADVANCED CERTIFICATE IN MANAGEMENT

NQF Level 6 – SAQA No: 90665

The Advanced Certificate in Management (AdvCert (Management)) is an intermediate, post-school, higher education qualification designed to equip the student with the skills necessary to function in the varied management contexts relevant to South African businesses.

MINIMUM DURATION

1 year

ADMISSION REQUIREMENTS

A relevant Higher Certificate (NQF Level 5)

MODES OF DELIVERY

Distance learning

CAREER OPPORTUNITIES

Consultant, business manager, business development specialist, analyst, customer relationship officer.



Please **click here** to read more about the compulsory and elective modules for this qualification.

HIGHER CERTIFICATE IN MANAGEMENT

NQF Level 5 – SAQA No: 91832

The Higher Certificate in Management (HCert (Management)) is an entry-level qualification designed to equip the student with the skills necessary to function in the different management contexts.

MINIMUM DURATION

1 year

ADMISSION REQUIREMENTS

For entry into the Higher Certificate, candidates require a Senior Certificate (SC) or a National Senior Certificate (NSC), as certified by Umalusi, with a minimum mark of 40% in English, the language of instruction at Milpark Education.

MODES OF DELIVERY

Distance learning

CAREER OPPORTUNITIES

Consultant, analyst, administrator.



Please **click here** to read more about the compulsory and elective modules for this qualification.

HUMAN RESOURCE MANAGEMENT PROGRAMMES



Milpark was awarded the best Leading Supporter of Digital Learning in 2022, by the SABPP. This after winning the SABPP Top Training Provider award in 2021 as well as the Top Training Provider for Blended Learning in 2018 and 2019.

NATIONAL DIPLOMA: HUMAN RESOURCE MANAGEMENT & PRACTICES

NQF LEVEL 5 – SAQA No: 61592

The purpose of the National Diploma in Human Resource Management (HRM) is to provide learners with a comprehensive understanding of the principles, theories, and practices of HRM.

MINIMUM DURATION

18 months

ADMISSION REQUIREMENTS

Grade 12

MODES OF DELIVERY

Distance Learning
Distance Learning Online

CAREER OPPORTUNITIES

Human resource practitioner, human resource senior practitioner, human resource manager, human resource generalist, and related human resource positions.



Please [click here](#) to read more about the compulsory and elective modules for this qualification.



FINANCIAL ACCOUNTING PROGRAMMES



The Institute of Certified Bookkeepers (ICB) is the quality assurance partner for these qualifications.

ADMISSION REQUIREMENTS
Grade 10

MODES OF DELIVERY
Distance learning

DURATION
1-3 years

CERTIFYING BODY
ICB & Fasset Seta

FOUNDATIONAL LEVEL
Bookkeeper

INTERMEDIATE LEVEL
Senior Bookkeeper

UPPER INTERMEDIATE LEVEL
Accounting Technician

ADVANCE LEVEL
Financial Accountant

NATIONAL CERTIFICATE: BOOKKEEPING

NQF Level 3 – SAQA No: 58375

This course is perfect for students aspiring to work in finance departments, contribute to the financial management of growing companies, or even establish their own bookkeeping practice in the future.

CAREER OPPORTUNITIES

Junior bookkeeper, accounts clerk, reconciliation clerk, payroll clerk, accounts payable/receivable clerk.

FET CERTIFICATE: BOOKKEEPING

NQF Level 4 – SAQA No: 58376

This course will equip you with knowledge and practical skills in bookkeeping, financial accounting, income tax, financial management, reporting standards, corporate strategy, management accounting and research.

CAREER OPPORTUNITIES

Senior bookkeeper, junior accountant, assistant accountant, financial services officer, credit controller, business analyst.



Please **click here** to read more about the compulsory and elective modules for this qualification.



Please **click here** to read more about the compulsory and elective modules for this qualification.

NATIONAL DIPLOMA: TECHNICAL FINANCIAL ACCOUNTING

NQF Level 5 – SAQA No: 36213

You have now reached the upper intermediate level and will learn how to complete a full set of accounts for a financial year whilst supporting your accounting department.

CAREER OPPORTUNITIES

Technical financial accountant, financial manager, financial services manager, accounting technician, tax technician.



Please [click here](#) to read more about the compulsory and elective modules for this qualification.

NATIONAL DIPLOMA: FINANCIAL ACCOUNTING

NQF Level 6 – SAQA No: 20366

This course will equip you with knowledge and practical skills in bookkeeping, financial accounting, income tax, financial management, reporting standards, corporate strategy, management accounting and research.

CAREER OPPORTUNITIES

Financial accountant, accounting officer (via SAIBA, if you meet their criteria), tax practitioner, tax consultant, management accountant, assistant manager.



Please [click here](#) to read more about the compulsory and elective modules for this qualification.



ADMISSION REQUIREMENTS

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

For entry into any Bachelor in Business Administration degree, candidates who matriculated in 2007 or earlier require a Senior Certificate AND a minimum of 24 points on the Milpark points system.

Candidates who have a South African National Senior Certificate, but who do not meet the 24-point admission criterion, may apply to Universities South Africa (USAF), for mature age exemption (<https://mb.usaf.ac.za/>). If the student matriculated in 2008 or later they require a National Senior Certificate (NSC) with a minimum of 50% in four NSC 20-credit subjects, including English as the language of instruction at Milpark Education, as certified by Umalusi.

BACHELOR OF COMMERCE (BCOM)

For entry into any Bachelor in Commerce degree, candidates who matriculated in 2007 or earlier require:

- A Senior Certificate AND a minimum of 24 points on the Milpark points system.
- A symbol of E or higher for Mathematics on HG, or a symbol of D or higher for Mathematics on SG. Candidates who do not meet the Mathematics requirement but who have achieved a rating of 4 or higher in any two of the following subjects may be offered admission on condition that they successfully complete the bridging programme: Economics, Business Economics, Accounting, Physical Science or Physics/Chemistry, Natural Science or Biology.

Candidates who have a South African Senior Certificate, but who do not meet the 24-point admission criterion, may apply to Universities South Africa (USAF), for mature age exemption (<https://mb.usaf.ac.za/>).

If the student matriculated in 2008 or later they require:

- A National Senior Certificate (NSC) with a minimum of 50% in four NSC 20-credit subjects, including English as the language of instruction at Milpark Education, as certified by Umalusi.
- A minimum mark of 50% for Mathematics or 70% for Mathematics Literacy. Candidates who do not meet the Mathematics requirement but who have achieved a minimum mark of 50% or higher in any two of the following subjects may be offered admission on condition that they successfully complete the bridging programme: Economics, Business Economics, Accounting, Physical Science or Physics/Chemistry, Natural Science or Biology.

MORE ON ADMISSION REQUIREMENTS

INTERNATIONAL STUDENTS

International students who do not hold a South African matric certificate must present matric verification from the South African Matriculation Board, on application.

RECOGNITION OF PRIOR LEARNING (RPL)

Milpark admits a small number of students onto its programme via Recognition of Prior Learning (RPL). Applicants interested in applying via RPL will be considered individually by the relevant Dean.

MILPARK EDUCATION ALSO OFFERS THE FOLLOWING DEGREE PROGRAMMES THROUGH OUR SCHOOL OF FINANCIAL SERVICES:

- BBA with a major in Banking
- BCom with a major in Banking
- BCom with a major in Banking & Investment Management
- BCom with a major in Credit
- BCom with a major in Investment Management
- BCom with a major in Financial Planning
- BCom with a major in Short-Term Insurance



HOW TO GET IN TOUCH WITH US

If you have any questions or enquiries about our programmes or how to apply, please contact us using the details below:



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enquiries@milpark.ac.za



www.milpark.ac.za

