

Endorsed by:



**QUALIFICATION: NATIONAL CERTIFICATE IN BANKING SERVICES ADVICE (SAQA I.D. 62811, NQF LEVEL 5)**  
**MODE OF DELIVERY: DISTANCE LEARNING**

## DESCRIPTION

The general purpose of this National Certificate qualification is to give students the opportunity to develop skills and knowledge in various subjects such as economic fundamentals relative to the investment environment; personal financial advisory services; fundamental principles of accounting, investment and business principles; financial legislative requirements; and banking and insurance.

The primary purpose of the National Certificate in Banking Services Advice is to equip students with the knowledge and relevant skills to comply with the requirements of the regulations under the FAIS Act and so enable them to offer financial advice to clients in the banking sector. Graduates will be recognised as "fit and proper" to dispense financial advice in the banking sector in terms of the regulations of the FAIS Act.

This qualification furthermore aims to provide students with the basic competencies and skills necessary to apply the essential principles of banking to the operations of any segment of the financial services sector. The qualification will assist students in acquiring the skills, attitudes and values required to operate responsibly in the banking sector. These outcomes are intended to encourage life-long learning.

The National Certificate in Banking Services Advice appears on the Financial Services Board's (FSB) list of recognised qualifications for FAIS Fit and Proper purposes. In terms of this rating the qualification is considered to be relevant to all product categories as a generic (G) qualification.

## ADMISSION REQUIREMENTS

A knowledge, comprehension and application of the English language at NQF level 4 (Grade 12 or equivalent level). In order to determine the curriculum for which a student may register, the Milpark Business School points system applies:

If you matriculated in 2007 or earlier			If you matriculated in 2008 or later	
Symbol	Higher Grade	Standard Grade	NSC Result	Points awarded
A	8	6	90-100%	8
B	7	5	80-89%	7
C	6	4	70-79%	6
D	5	3	60-69%	5
E	4	2	50-59%	4
F	3	1	40-49%	3
			30-39%	2
			0-29%	1

### HEAD OFFICE CAPE TOWN

2nd Floor Sunclare Building  
Cnr Protea and Dreyer Roads, Claremont  
PO Box 44235, Claremont, 7735

Phone: 021 673 9100  
Fax: 021 673 9111  
Fax to email: 021 673 9111

### JOHANNESBURG

Corner Main Road East and Landau Terrace,  
Melville Extension 2  
PO Box 91714, Auckland Park, 2007

Phone: 011 718 4000  
Fax: 011 718 4001

### DURBAN

4 Derby Place, Derby Downs, University Road,  
Westville, 3631  
PO Box 2248, Westville, 3631

Phone: 031 266 0444  
Fax: 031 266 0466

A student who achieves more than 13 points may be admitted to the National Certificate in Banking Services Advice programme.	Minimum 17 points on the points system: an achievement rating of 3 (40-49%) or better for two of the compulsory subjects and a rating of 2 (30-39%) or better for any other four subjects.
--	--

Applicants in possession of the National Certificate (Vocational) may be considered for admission to the programme provided that they achieved a minimum of 60% for all subjects with the exception of Mathematical Literacy which requires at least 70%. NC(V) applicants are advised to contact us for assistance as each applicant will be considered on his/ her own merit.

RPL access: Mature age applicants and applicants with non-South African school-leaving qualifications or previous tertiary education experience will be considered individually by the Director.

Foreign students who do not hold a South African matric certificate need to apply for verification of equivalence with the South African Matriculation Board before entrance can be granted onto the qualification.

Foreign applicants whose first language is not English may be required to provide proof of proficiency in English prior to admission to the qualification.

### **CERTIFICATION**

On successful completion of the programme the student will receive a National Certificate in Banking Services Advice, NQF Level 5.

### **EXIT-LEVEL OUTCOMES**

On completion of Milpark Business School's National Certificate in Banking Services Advice, the qualifying student should be equipped with the knowledge and practical skills required to perform effectively in a career in the field of financial planning and banking, and an appropriate knowledge base as preparation for further learning.

### **PROGRAMME OUTLINE**

#### **Modules offered**

#### **CORE**

Economic Fundamentals in the Investment Environment  
 Personal Financial Advisory Services  
 Fundamental Principles of Basic Accounting and Investment  
 Financial Banking and Insurance Concepts  
 Financial Legislative Requirements  
 Fit and Proper – Category 1 (Case Study)

#### **ELECTIVES**

Business Principles  
 Bank Deposits  
 Bank Credit Management  
 Long-term Category C1 (for exemption purposes only)

Medical Schemes Environment  
Retail 1A (for exemption purposes only)

### **ASSESSMENT**

Students are required to submit an assignment for each module, which contributes 30% towards the final mark. Students will write a final summative assessment at the end of each semester, which contributes 70% towards to the final mark. Students need to obtain a sub-minimum mark of 40% in the final summative assessment and an overall mark of 50% in order to pass the module.

### **DURATION**

The qualification duration is a minimum of one year and maximum of three years for distance learning students.

### **FURTHER STUDIES**

Students who have successfully completed this Certificate can articulate to the Bachelor of Commerce in Banking Management.

### **ABOUT THE BUSINESS SCHOOL**

Milpark Business School offers a range of tertiary qualifications, conditionally accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE). Milpark Business School offers both distance-learning and contact-learning options, and workshops. The qualifications range from a Bachelor of Commerce in Banking Management and Certificate and Diploma programmes to an MBA.

### **PRICING**

Course fees include study material and one assessment. Please contact one of our campuses for more information.

### **DISCLAIMER**

The content of this brochure, accurate at time of going to print, is subject to change without notification because of legislation, market requirements or any other reason. Milpark Business School reserves the right to change the programme content without notice.

Website: [www.milpark.ac.za](http://www.milpark.ac.za)

Email: [info@milpark.ac.za](mailto:info@milpark.ac.za)