

# HIGHER DIPLOMA IN BANKING EXEMPTION APPLICATION 2010

ATTENTION: BANKING AND LEARNERSHIP FACULTY

**HEAD OFFICE CAPE TOWN:** Tel: (021) 673-9100 Fax: (021) 673-9111  
 2<sup>nd</sup> Floor, Sunclare Building, Cnr Dreyer & Protea Roads, Claremont  
 PO Box 44235, Claremont, 7735  
 Email: [info@milpark.ac.za](mailto:info@milpark.ac.za) Website: [www.milpark.ac.za](http://www.milpark.ac.za)



**JOHANNESBURG:** Tel: (011) 718-4000  
**DURBAN:** Tel: (031) 266-0444

**APPLICATION FOR EXEMPTION FOR UNIT STANDARDS OR MODULES COMPLETED WITH ANOTHER INSTITUTION  
(OTHER THAN MILPARK BUSINESS SCHOOL):**

### PERSONAL DETAILS

Surname		Gender*	
First names		Race*	
ID or passport	Date of Birth	Home Language*	
E-mail address (Compulsory)	Highest Qualification*		<small>* Required by the Department of Education</small>
Phone	(Work) Code & No.	(Home) Code & No.	
	(Fax) Code & No.	Cell No. (compulsory)	
Full Physical Work Address:		Full Postal Address:	
_____		_____	
Code: _____		Code: _____	

### QUALIFICATION DETAILS

**PLEASE SELECT THE STREAM YOU ARE INTERESTED IN DOING:**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Credit             | <input type="checkbox"/> Marketing and Sales | <input type="checkbox"/> Treasury and International Banking |
| <input type="checkbox"/> Financial Planning | <input type="checkbox"/> Property            | <input type="checkbox"/> Estates and Trust                  |

**PLEASE INDICATE QUALIFICATION:**

- IOB (official statement of results to be attached)
- UNISA (official statement of banking qualification results to be attached)
- Damelin School of Banking / Milpark Business School
- Other (official statement of results from an institution different to those indicated above to be attached). Please complete details below:

Name of Institution	
Name of Qualification	
Year Completed	

**PLEASE NOTE: THE FOLLOWING MUST ACCOMPANY THIS APPLICATION FORM!**

- A **certified** copy of your academic record (**official** statement of results).
  - Ensure that your academic record reflects the name of the module and not just the course code, as well as the mark or result of each module.
  - Should your result show that you have been exempted, please provide details of the previous result that this exemption was based on, or RPL letter.
  - Qualifications older than 10 years will not be considered for exemption.
  - If you have a foreign qualification, please provide us with the SAQA equivalence.
  - Please note that unofficial documentation will not be accepted.
- A non-refundable **exemption fee of R375** per application (only applicable if "other" is selected above)

### PAYMENT DETAILS

- DIRECT DEPOSIT** (Please use full name as reference and attach proof of deposit with registration form)  **CREDIT CARD** (Only Visa and MasterCard accepted.)  **CHEQUE**

For Direct Deposits, please pay into the following account: Bank: Nedbank. Branch: Business Southern Peninsula. Branch code: 123 209. Account no: 1232 08 13 61

**Name of Credit Card Holder:** \_\_\_\_\_ **Type of Credit Card:** \_\_\_\_\_

Credit Card No.		Last 3 digits on reverse of card	
Expiry Date	Budget Months	Amount	Signature
		R R R R R R R C C	_____

## STUDENT CHECKLIST – EXEMPTIONS

Incomplete applications cause delays! Please ensure that the correct documentation is submitted together with this exemption application to avoid any delays in the response to your request.

All exemption applications must be faxed **directly** to **(021) 673 9111**

### Please check the following:

- Have you attached a copy of your results?
- Are these results official? (i.e. on the letterhead from the educational institution where you studied)
- Have you attached a proof of payment for the R375 exemption fee? (Unless your results are from IOB, Milpark, Damelin School of Banking and Insurance or FNB SCR Skills Programme)
- Have you provided an email address to which your exemption result can be sent?
- Have you provided documentation showing the details of any modules reflected as an exemption on your result letter?
- Do your results show full module names, and not just the course codes?
- For foreign qualifications, have you attached a SAQA certificate showing South African equivalence?

*\* Please note that the exemption process takes a minimum of 7 working days.*