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JOHANNESBURG:
DURBAN:

MILPARK
BUSINESS SCHOOL



SHORT COURSE: COST AND MANAGEMENT ACCOUNTING

DESCRIPTION

In this skills programme learners are introduced to the accounting for a manufacturing concern, break even analysis, cost-volume-profit analysis, budgeting, standard costing, financial management and business ethics.

ADMISSION REQUIREMENTS

A Grade 11 certificate or an equivalent Level 3 qualification (with accounting) as registered on the NQF. Ideally learners should have completed the skills programme entitled 'Junior Bookkeeper: Bookkeeping to Trial Balance' before enrolling for this programme. The ICB certification series provides carefully constructed career paths to become a professional Bookkeeper and/or Technical Financial Accountant. The recommended approach is to complete the seven core skills programmes in the order in which they appear on the career certification programme, but this is not a prerequisite.

CERTIFICATION

Upon successful completion of the programme, learners will receive an ICB results letter outlining the unit standards covered and the ICB will apply to FASSET on the learner's behalf for the Further Education and Training Certificate in Bookkeeping to be awarded.

UNIT STANDARDS

Unit Standard ID	Unit Standard Title	NQF Level	Credits
110528	Compile and control a budget for a range of office supply requirements	5	4
10022	Comply with organisational ethics	4	4
12994	Supply costing information for management control	5	8
12996	Record, analyse and prepare cost information	5	10
13000	Contribute to the planning and allocation of resources within an accounting framework	5	10
13016	Operate a cash management and credit control	5	10

	system		
12999	Contribute to the management of costs and the enhancement of value	5	10
Total			56 credits

ASSESSMENT

Learners will be assessed on a completed ICB PoE containing three formative activities (assignments), two formative evaluations (tests) and a summative assessment (final exam).

DURATION

This is a part-time course of 48 hours.

FURTHER STUDIES

Learners who have completed this short course certificate may articulate onto other short courses. Depending on the learner's academic background, other Milpark Business School whole qualifications may also be available to the learner.

ABOUT THE BUSINESS SCHOOL

Milpark Business School offers a range of higher education qualifications, accredited by the Higher Education Quality Committee (HEQC) of the Council on Higher Education (CHE). Milpark Business School offers both distance learning and contact learning, as well as supporting workshops. The qualifications range from a variety of certificate and diploma programmes to an MBA and a BCom in Banking Management.

PRICING

The fees include prescribed textbooks, comprehensive learner guides, lectures and all internal assessments.

Please contact the Milpark Business School Sales Department for more details.

ADDITIONAL COSTS

The fee for each module includes the ICB assessment fee. Learners may register as members of the ICB.

DISCLAIMER

The content of this brochure is accurate at the time of going to print. Milpark Business School reserves the right to change the programme content due to changes in legislation, market requirements and other reasons. Notice of such changes will be published on our website.

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