

MILPARK
EDUCATION

Commerce



PROUDLY PART OF
STADIO
— HOLDINGS —

PARTNERING WITH YOU ON YOUR
COMMERCE LEARNING JOURNEY

AN EXTRAORDINARY LIFE

Do you want to study while working full-time? Interested in kick-starting your career or moving faster up the corporate ladder? At Milpark Education, we know your life is busy and your schedule is already packed. We will help structure your studies to suit your life. We are committed to meeting your needs - whatever they are. This means:

- Organising the study fees according to a plan that works for you
- Planning the course modules to fit into your life
- Providing you with continuous support and guidance.

AS A LIFELONG LEARNING PARTNER, MILPARK WILL HELP YOU NAVIGATE THE CHALLENGES YOU MAY FACE ON YOUR JOURNEY TO ACHIEVING YOUR GOALS AND LIVING A TRULY EXTRAORDINARY LIFE.

ABOUT MILPARK

Milpark Education was one of the first private providers of higher management education in South Africa. Since 1997, it has evolved into an internationally recognised institution. The Milpark Business School is currently home to the only internationally (AMBA) accredited MBA in Africa for online distance learning.

Milpark's mission is to equip students with the knowledge and skills to lead and excel in a changed world. We believe in offering students a learning pathway from adult matric to doctorate level. We currently offer 21 accredited higher education programmes through five schools: the Business School; the School of Commerce; the School of Financial Planning and Insurance, the School of Banking and Investment, and Milpark College. In 2019, Milpark acquired the CA Connect business, which is the only online educational provider offering a Postgraduate Diploma in Accounting.

Our programmes are offered through online and distance learning in our support centres situated in Johannesburg and in Cape Town.

"We partner with you for an educational journey that suits your lifestyle"



ABOUT STADIO

Milpark is proudly part of STADIO Holdings, an investment company in private higher education, dedicated to widening the access to higher education learning opportunities in South Africa.

MESSAGE FROM THE HEAD OF SCHOOL

WELCOME TO THE SCHOOL OF COMMERCE!

Our faculty is a vibrant group of professionals who are passionate about the flagship programmes we run at Milpark Education. These are carefully designed, industry specific and highly relevant to our local and global context.

Our country has many challenges, including poverty, unemployment, and lack of access to education. Through our different programmes, we seek to produce graduates with the necessary entrepreneurial skills needed to create employment and growth. We want to develop your business acumen and management capabilities through systematically building up knowledge in key business areas. Our students are able to choose their own way in the fields of Compliance and Risk Management, Investment and Banking, Short-term Insurance, Taxation, and Credit Management as well as in general programmes with a market focus.

Our lecturers are experts in their field and are committed to providing the finest quality business education. We offer our qualifications through different study modes and in particular, distance learning online - structured, high engagement, asynchronous learning that allows students to complete one module at a time, with six intakes a year.

Choose Milpark School of Commerce to help you take the next step in your career.

Warm regards,

Serame Ramosajana

"We want to develop your business acumen and management capabilities through systematically building up knowledge in key business areas."



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BACHELOR OF BUSINESS ADMINISTRATION

NQF Level 7 – SAQA No: 61700

The Bachelor of Business Administration general degree is designed to offer a well-balanced exposure to the knowledge, skills and attitudes required to operate effectively in a general management environment, or as a foundation for postgraduate studies in Business Administration or related areas.

MINIMUM DURATION*

3 years

MODES OF DELIVERY*

Distance learning
Distance learning online

CAREER OPPORTUNITIES

Company manager, entrepreneur, consultant, human resource specialist, analyst, strategic consultant, relationship manager.

BACHELOR OF BUSINESS ADMINISTRATION WITH A MAJOR IN HUMAN RESOURCE MANAGEMENT

NQF Level 7 – SAQA No: 61700

The Bachelor of Business Administration with a major in HR will provide a solid basis to enable graduates to operate responsibly and successfully in the roles that contribute to their organisation's performance. Students are exposed to foundational aspects of the HR environment, workplace relations, organisational development, and performance management.

CAREER OPPORTUNITIES

Human resource manager, workplace relations officer, labour relations officer, organisational development leader, recruitment officer.

BACHELOR OF BUSINESS ADMINISTRATION WITH A MAJOR IN MARKETING MANAGEMENT

NQF Level 7 – SAQA No: 61700

Bachelor of Business Administration with a major in Marketing prepares students for careers in the field of marketing. Students are exposed to foundational aspects of the marketing environment, consumer behaviour, digital marketing, branding, and advertising.

CAREER OPPORTUNITIES

Marketing manager, brand manager, digital marketer, customer relationship manager, advertising account manager.

* Applies to all Bachelor of Business Administration programmes

BACHELOR OF COMMERCE

NQF Level 7 – SAQA No: 90509

The purpose of the Bachelor of Commerce (BCom) degree is to provide a broad but solid educational foundation to students in the field of commerce, including various key discipline areas such as business management, accounting, and law.

MINIMUM DURATION*

3 years

MODES OF DELIVERY*

Distance learning
Distance learning online

CAREER OPPORTUNITIES

Consultant, general manager, business development specialist, analyst, customer relationship officer, general business manager, business planner, operations manager.

BACHELOR OF COMMERCE WITH A MAJOR IN COMPLIANCE AND RISK MANAGEMENT

NQF Level 7 – SAQA No: 90509

This BCom major is suitable for students who are planning to work in the financial services industry; however, many of the modules are generic, so the qualification is also applicable to other industries. The degree appears on the Financial Sector Conduct Authority's (FSCA) list of recognised qualifications for FAIS Fit and Proper purposes.

CAREER OPPORTUNITIES

Compliance officer, risk officer, risk & governance specialist and bookkeeping, general commerce roles.

BACHELOR OF COMMERCE WITH A MAJOR IN TAXATION

NQF Level 7 – SAQA No: 90509

The Bachelor of Commerce with a major in Taxation will provide the foundational skills necessary to practise as a tax professional. The overall objective of the programme is to enable students to interpret and apply the laws and procedures relating to the dynamic field of taxation.

CAREER OPPORTUNITIES

Tax practitioner, bookkeeping, accounting officer, financial planning, general commerce roles.

* Applies to all Bachelor of Commerce programmes

ADVANCED CERTIFICATE IN MANAGEMENT

NQF Level 6 – SAQA No: 90665

The Advanced Certificate in Management (AdvCert (Management)) is an intermediate, post-school, higher education qualification designed to equip the student with the skills necessary to function in the varied management contexts relevant to South African businesses.

MINIMUM DURATION

1 year

ADMISSION REQUIREMENTS

A relevant Higher Certificate (NQF Level 5)

MODES OF DELIVERY

Distance learning

CAREER OPPORTUNITIES

Consultant, business manager, business development specialist, analyst, customer relationship officer.

HIGHER CERTIFICATE IN MANAGEMENT

NQF Level 5 – SAQA No: 91832

The Higher Certificate in Management (HCert (Management)) is an entry-level qualification designed to equip the student with the skills necessary to function in the different management contexts.

MINIMUM DURATION

1 year

ADMISSION REQUIREMENTS

A National Senior Certificate (NSC) (2008 and later) or a Senior Certificate with 13 points (2007 and earlier).

MODES OF DELIVERY

Distance learning

CAREER OPPORTUNITIES

Consultant, analyst, administrator.



HUMAN RESOURCE MANAGEMENT PROGRAMMES



This course is accredited by SABPP. Milpark College won the SABPP Top Training Provider for 2021 award and the Top Training Provider for Blended Learning Award in 2018 and 2019.

NATIONAL DIPLOMA: HUMAN RESOURCE MANAGEMENT & PRACTICES

NQF LEVEL 5 – SAQA No: 61592

The purpose of the National Diploma in Human Resources Management and Practices is to provide you with a nationally accredited, internationally recognised human resources management qualification.

MINIMUM DURATION

18 months

ADMISSION REQUIREMENTS

Grade 12

MODES OF DELIVERY

Distance Learning

Distance Learning Online

CAREER OPPORTUNITIES

Human resource practitioner, human resource senior practitioner, human resource manager, human resource generalist, and related human resource positions.



FINANCIAL ACCOUNTING PROGRAMMES

The Institute of Certified Bookkeepers (ICB) is the quality assurance partner for these qualifications.



ADMISSION REQUIREMENTS
Grade 10

MODES OF DELIVERY
Distance learning

DURATION
1-3 years

CERTIFYING BODY
ICB & Fasset Seta

FOUNDATIONAL LEVEL
Bookkeeper

INTERMEDIATE LEVEL
Senior Bookkeeper

UPPER INTERMEDIATE LEVEL
Accounting Technician

ADVANCE LEVEL
Financial Accountant

NATIONAL CERTIFICATE: BOOKKEEPING

NQF Level 3 – SAQA No: 58375

This course is ideal for any student who wants to be employed in a finance department, wants to assist with the finances of a growing company, or who is thinking of opening their own bookkeeping practice one day.

CAREER OPPORTUNITIES

Junior bookkeeper, accounts clerk, reconciliation clerk, payroll clerk, accounts payable/receivable clerk.

FET CERTIFICATE: BOOKKEEPING

NQF Level 4 – SAQA No: 58376

This course will equip you with knowledge and practical skills in bookkeeping, financial accounting, income tax, financial management, reporting standards, corporate strategy, management accounting and research.

CAREER OPPORTUNITIES

Senior bookkeeper, junior accountant, assistant accountant, financial services officer, credit controller, business analyst.

NATIONAL DIPLOMA: TECHNICAL FINANCIAL ACCOUNTING

NQF Level 5 – SAQA No: 36213

You have now reached the upper intermediate level and will learn how to complete a full set of accounts for a financial year whilst supporting your accounting department.

CAREER OPPORTUNITIES

Technical financial accountant, financial manager, financial services manager, accounting technician, tax technician.

NATIONAL DIPLOMA: FINANCIAL ACCOUNTING

NQF Level 6 – SAQA No: 20366

This course will equip you with knowledge and practical skills in bookkeeping, financial accounting, income tax, financial management, reporting standards, corporate strategy, management accounting and research.

CAREER OPPORTUNITIES

Financial accountant, accounting officer (via SAIBA, if you meet their criteria), tax practitioner, tax consultant, management accountant, assistant manager.



ADMISSION REQUIREMENTS

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

For entry into any Bachelor in Business Administration degree, candidates who matriculated in 2007 or earlier require a Senior Certificate AND a minimum of 24 points on the Milpark points system.

Candidates who have a South African National Senior Certificate, but who do not meet the 24-point admission criterion, may apply to Universities South Africa (USAF), for mature age exemption (<https://mb.usaf.ac.za/>). If the student matriculated in 2008 or later they require a National Senior Certificate (NSC) with a minimum of 50% in four NSC 20-credit subjects, including English as the language of instruction at Milpark Education, as certified by Umalusi.

BACHELOR OF COMMERCE (BCom)

For entry into any Bachelor in Commerce degree, candidates who matriculated in 2007 or earlier require:

- A Senior Certificate AND a minimum of 24 points on the Milpark points system.
- A symbol of E or higher for Mathematics on HG, or a symbol of D or higher for Mathematics on SG. Candidates who do not meet the Mathematics requirement but who have achieved a rating of 4 or higher in any two of the following subjects may be offered admission on condition that they successfully complete the bridging programme: Economics, Business Economics, Accounting, Physical Science or Physics/Chemistry, Natural Science or Biology.

Candidates who have a South African Senior Certificate, but who do not meet the 24-point admission criterion, may apply to Universities South Africa (USAF), for mature age exemption (<https://mb.usaf.ac.za/>).

If the student matriculated in 2008 or later they require:

- A National Senior Certificate (NSC) with a minimum of 50% in four NSC 20-credit subjects, including English as the language of instruction at Milpark Education, as certified by Umalusi.
- A minimum mark of 50% for Mathematics or 70% for Mathematics Literacy. Candidates who do not meet the Mathematics requirement but who have achieved a minimum mark of 50% or higher in any two of the following subjects may be offered admission on condition that they successfully complete the bridging programme: Economics, Business Economics, Accounting, Physical Science or Physics/Chemistry, Natural Science or Biology.

MORE ON ADMISSION REQUIREMENTS

INTERNATIONAL STUDENTS

International students who do not hold a South African matric certificate must present matric verification from the South African Matriculation Board, on application.

RECOGNITION OF PRIOR LEARNING (RPL)

Milpark admits a small number of students onto its programme via Recognition of Prior Learning (RPL). Applicants interested in applying via RPL will be considered individually by the relevant Dean.

MILPARK EDUCATION ALSO OFFERS THE FOLLOWING DEGREE PROGRAMMES THROUGH OUR SCHOOLS OF INVESTMENT & BANKING AND FINANCIAL PLANNING & INSURANCE:

- BBA with a major in Banking
- BCom with a major in Banking
- BCom with a major in Banking & Investment Management
- BCom with a major in Credit
- BCom with a major in Investment Management
- BCom with a major in Financial Planning
- BCom with a major in Short-Term Insurance



HOW TO GET IN TOUCH WITH US

If you have any questions or enquiries about our programmes or how to apply, please contact us using the details below:



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www.milpark.ac.za