

RPL REQUIREMENTS PER QUALIFICATION

In certain cases, admission may be granted through Recognition of Prior Learning (RPL). Before applying for RPL, please review the minimum requirements for your chosen programme listed below. Note that RPL admission is limited to 10% of the student cohort for any programme, making places very limited. Meeting the RPL requirements does not guarantee admission.

Higher Certificate in Management

NQF: 5

Advanced Certificate in Management

NQF: 6

Individual consideration: Each RPL application is reviewed by the relevant Head of School.

Eligibility: Applicants who don't meet all admission criteria but have extensive work experience in the relevant field can apply under the RPL policy.

Admission is limited: Not all RPL applicants will be admitted.

Requirements: RPL applicants must have at least five years of work experience and show potential to complete the programme.

Applicants will be required to provide evidence as outline below when applying for admission via the RPL route:

- Comprehensive curriculum vitae
- Proof of English proficiency through prior academic records and/or writing samples; for example, a letter of motivation
- Evidence of academic transcripts/statement of results
- Employer letter of recommendation.
- Comprehensive curriculum vitae Matric certificate (not compulsory)
- Proof of English proficiency through prior academic records and/or writing samples; for example, a letter of motivation
- Employer letter of recommendation
- Minimum of five years of work experience (supervisory/management experience required).
- Evidence of their level of knowledge and prior experience and/or education.

Bachelor of Business Administration

NQF: 7

Bachelor of Commerce

NQF: 7

Individual consideration: Each RPL application is reviewed by the relevant Head of School.

Eligibility: Applicants who don't meet all admission criteria but have extensive work experience in the relevant field can apply under the RPL policy.

Admission is limited: Not all RPL applicants will be admitted.

Applicants will be required to provide evidence as outline below when applying for admission via the RPL route:

- Curriculum vitae – applicant must have 10 years of relevant work experience.
- Applicant must have a matric qualification, even if they performed poorly on it.
- Personal motivational letter, advising how the qualification will assist them and how the qualification links with their line of work.
- Evidence from performance in the workplace (e.g. direct line manager motivational letter, evidence from workplace appraisal)
- Evidence from prior achievement
- Certified academic transcript/statement of results.