



QUALIFICATION

Higher Certificate in Management
(SAQA ID 90665, NQF LEVEL 6)

Advanced Certificate in Management
majoring in **Risk and Compliance**



Mode of Delivery:
Distance Learning

**We've got you.
You've got this.**

1 Description and **Programme Purpose**

The challenge facing many organisations and entrepreneurs today is that although many workers have sound technical skills, their overall contribution to organisational performance is undermined by their limited appreciation of how individual roles fit into the organisation's value chain. The **Advanced Certificate (Management)** aims to formally enable workers to become aware of this bigger picture, thus maximising the benefits of sound technical and cognitive leadership.

[Learn More](#)



2 Who Should **Enrol**

The AdvCert (Management) would be suitable for:

01

A person who has completed the Higher Certificate in Management or equivalent qualification and who wants to further his knowledge in the field of general management and risk management.

02

A person with significant work experience, who wishes to acquire formal management training in order to fully qualify for a middle risk management position

03

An employed person seeking to develop or formalise the skills, knowledge and attributes needed to effectively operate in a risk management position.

04

A person who wants to become a Certified Risk Management Practitioner (CRM Prac) with IRMSA.

3 Programme Outcomes

Successful completion of this qualification should enable the student to:

1. Demonstrate an understanding of the key aspects of employment relations and the core labour legislation impacting the employment relationship.
2. Apply the principles of strategic leadership, and be able to analyse emerging political, economic, technological and social trends that are vital to good strategic decisions.
3. Demonstrate a working knowledge of the concepts, tools and techniques of project management.



4 Programme Structure

Module name and code	Compulsory/Elective	Credits
Finance for Managers FMAN02-6	Compulsory	20
Integrated Business Strategy IBST02-6	Compulsory	20
Management and Leadership MLED02-6	Compulsory	20
Advanced People Management ADPE02-6	Compulsory	20
Risk Management 2 RIMA01-6	Elective	20
Advanced Compliance Risk Management ACRM01-6	Elective	20
TOTAL CREDITS		120

Compulsory

**Advanced
People
Management
ADPE02-6**

Line managers have to manage people with the aim of helping an organisation to maximise employee performance in service of an employer's strategic objectives. This module aims to present a hands-on approach that will assist line managers with this task in the South African context. Students will also acquire the necessary skills to address contemporary workforce issues related to the South African labour legislative framework.

This module introduces you to basic financial management principles and empowers you to better understand the financial aspects of business and management decisions. The purpose of the course is to enable students to understand finance and its associated terminology. It will enable you to analyse financial statements, complete basic cash and capital budgeting, manage working capital, make valid pricing decisions and assess project progress and returns.

**Finance for
Managers
FMAN02-6**
**Integrated
Business
Strategy
IBST02-6**

This module addresses integrated business strategy, how to apply horizontal and vertical integration strategies, and why global events and trends are important to South African organisations. Students will explore how business level strategy, corporate level strategy and global level strategy are interconnected. The module further covers the nature of strategy and the strategic management process, industry and internal environment of an organisation and the major drivers of strategy implementation.

The purpose of this module is to provide a holistic picture of the dynamic and evolving concept of leadership, taking into account typical African circumstances, values and beliefs in order to equip students with entrepreneurial and managerial leadership skills that will contribute towards the facilitation of a transformed African society. Students will be exposed to the basic strategies that can be implemented to ensure successful leadership and change initiatives in the corporate environment. A structured approach to ethical, transformational and entrepreneurial leadership will also be presented.

**Management
and Leadership
MLED02-6**

Electives

Risk Management 2 RIMA01-6

The purpose of this module is to provide the student with a solid contextual understanding of risk management as a process. Once this fundamental understanding is established, the identification of specific business risks is studied for the purpose of recommending suitable short-term insurance solutions as a way of risk financing. This module also covers disaster management strategies.

The aim of this module is to provide students with an understanding of the compliance risk management process within organisations, as is required by the corporate governance process, supervisory bodies and relevant legislature. Students will gain an in-depth understanding of how closely integrated the compliance and risk management functions are. Completion of this module will equip students with the ability to identify and apply compliance techniques and regulations that will aid in the detection and reduction of financial crimes such as fraud, money laundering and bribery.

Advanced Compliance Risk Management ACRM01-6



6 Admission Requirements

The minimum admission requirement is a Higher Certificate (NQF Level 5) such as the Milpark Higher Certificate in Management, or any other Higher Certificate in the field of management, business management or any related field.

[Learn More](#)

Recognition of Prior Learning (RPL) applications

We've got you.
You've got this.

7 Mode of Delivery

Choose an online format that works for you. Studying online requires certain skills such as self-discipline, self-motivation and communication. When you're an online learner, you'll find that you will quickly hone and develop these skills which are important for the workplace.

[Learn More](#)

The following mode is available for this specific programme:



**Distance
Learning**

8

Technical Requirements

[View Requirements](#)



9

Student Support

Library access

The Milpark Library provides access to e-books in a virtual library called Cyberlibris (Scholartext). Lecturers may create smart bookshelves per course or module for students to access (these shelves can contain prescribed and recommended books). Students can also create their own personal smart bookshelves containing resources for their studies. Having access to a digital library means that thousands of students can access books and resources from anywhere at the same time online.

There is no need to make reservations and requests, and no limit on the time a student has to access a book. With the implementation of Cyberlibris, students also have access to full-text resources via ProQuest (global), Emerald (global), Ebsco (global) and Sabinet (South African publications) to assist with research and to enrich their learning experience. Access to the Library is included in the module fee.

Tutor

Comprehensive student support services are available. Students are provided with administrative support by Student Services. To assist with understanding content, students have access to tutors whom they can contact individually. Students who experience study and/or personal problems have access to a student counsellor.

All support services are available to registered students via myMilpark (myCourses).

10 Rules of Progression

Four modules are compulsory. Students are required to complete two elective modules. Additional electives may be added to the list in future to address specific sector or student needs. Students require 120 credits to complete the qualification.

11 Assessment

Formative assessment contributes 30% to the final mark and consists of a combination of assignments and tests. The exact formative structure per module will be communicated to students at the start of the semester.

Students will complete a final summative assessment per module at the end of each semester, which contributes 70% towards the final mark. Students need to obtain a sub-minimum mark of 40% in the final summative assessment and an overall mark of 50% in order to pass the module.



12 Duration

Students have a minimum of one year and a maximum of **three years** to complete this qualification.



13 Certification

On successful completion of the qualification, the student will receive an Advanced Certificate in Management, NQF Level 6 (credits: 120). The Advanced Certificate in Management is accredited by the Higher Education Quality Committee of the Council on Higher Education (CHE).

14 Further Studies

Milpark Education is committed to the process of lifelong learning and opening access to higher education. The programme is at NQF level 6 and it will provide for articulation options into NQF level 7 programmes. Narrowly, students may proceed to a Bachelor's degree. Accumulated credits may also be presented for admission into a cognate Diploma.

A student who transfers from one to another qualification within Milpark Education may be given credit for some modules successfully completed. The Advanced Certificate allows articulation with Milpark Education's Bachelor in Business Administration. Beyond Milpark Education, this qualification should articulate with other qualifications in the relevant fields of generic management.

A student who has completed certain modules on this qualification at Milpark Education and who wishes to transfer to another tertiary-level institution should be able to apply for exemption from relevant modules on the basis of the modules that have been passed at Milpark Education.

15 Pricing



All module fees include one round of formative and summative assessments (supplementary examinations excluded). Module fees do not include the cost of prescribed textbooks, which will be for your own account. The prescribed book list will be available on *myMilpark* on registration.

16 Disclaimer

The content of this brochure is accurate at the time of going to print. Milpark Education reserves the right to change the programme content due to changes in legislation, market requirements and other reasons. Notice of such changes will be published on our website.

Website:

www.milpark.ac.za

Apply Now

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You've got this.**

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