

SHORT COURSE: WOMEN IN LEADERSHIP

MILPARK
BUSINESS SCHOOL

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QUALIFICATION: SHORT COURSE: WOMEN IN LEADERSHIP

WOLE01-OS

MODE OF DELIVERY:
Online



DEVELOPING ETHICAL LEADERS FOR THE COMMON GOOD.

DESCRIPTION AND PROGRAMME PURPOSE

As we navigate this tumultuous time of change, a new way of leading is required to ensure sustainability within organisations. Women have the potential to add great value to all spheres within the business environment, with an alternative way of implementing leadership principles. Women who are ready to take on the challenge of leadership are ideally suited to take centre stage in this new type of leadership as they tend to lead in a more collaborative, diverse and value-based manner.

In this highly interactive course, we investigate the new world of work and specifically women's potential by looking at the integration of personal, interpersonal and professional leadership elements. Understanding and working with these three dimensions of leadership are critical in enabling clear, ethical and effective leadership.

This course is suitable for women who are currently in management and leadership positions or who are aspiring to these positions. It is also suitable for candidates on a management development path as it addresses the growth mindset and skills required to move to middle and senior management.

PROGRAMME OUTCOMES

Once you have successfully completed this course, you will be able to:

- Develop personal leadership skills and create a personal leadership plan to ensure your own wellbeing.
- Navigate the complexities of the new/modern work environment.
- Add value to your organisation's transformation, diversity and equality agenda.
- Develop your personal vision and mission based on your principles.
- Develop and implement important interpersonal leadership skills.
- Lead teams effectively and creatively.
- Develop and implement professional leadership skills.
- Improve your ethical decision-making and overall ethical leadership capabilities.

TOMORROW IS BEAUTIFUL

PROGRAMME STRUCTURE

The following key topics are covered in the course:

Women at work

- Diversity
- Stereotypes and gender bias
- Drive and ambition.

Personal leadership

- Flexibility, resilience and self-awareness
- Mindfulness
- Wellbeing.

Interpersonal leadership

- Power skills
- Leading effective teams
- Emotional intelligence
- Communication skills.

Professional leadership

- Leadership competencies for women
- Coaching, mentoring and sponsorship
- Ethical leadership.

MODULE DESCRIPTIONS

Online Short Course: Women in Leadership WOLE01-OS

ADMISSION REQUIREMENTS

Knowledge and skills commensurate with a Bachelor's degree or at least three years' business experience is recommended. Proficiency in English is required.

English proficiency

Applicants are required to be proficient in English prior to admission to the course. Applicants whose first language is not English may be required to provide proof of proficiency.

ACCESS TO TECHNOLOGY

Milpark provides students with materials, resources, formative assessments (including online tests and quizzes), discussion opportunities and several administrative services as part of the *myMilpark* and *myCourses* online tuition and support environments. Course materials direct students to additional external resources in the form of links to downloadable documents, websites and videos.

Having access to the above online facilities is essential for efficient communication, learning and success. You will need continuous (daily) access to study, using the resources mentioned above, and to submit and receive your assignments.

Minimum system requirements

1. Reliable broadband internet access
2. Firefox/Chrome/Edge web browser
3. Microsoft Word
4. PDF Viewer
5. Ability to scan and upload documents
6. Email/cellphone for notification and communication
7. Access to Microsoft 365 using Milpark student credentials.

STUDENT SUPPORT

Library access

The Milpark Library provides access to e-books in a virtual library called Cyberlibris (Scholartext). Lecturers may create smart bookshelves per course or module for students to access (these shelves can contain prescribed and recommended books). Students can also create their own personal smart bookshelves containing resources for their studies. Having access to a digital library means that thousands of students can access books and resources from anywhere at the same time online. There is no need to make reservations and requests, and no limit to the time a student has to access a book. With the implementation of Cyberlibris, students also have access to full-text resources via ProQuest (global), Ebsco (global) and Sabinet (South African publications), to assist with research and to enrich their learning experience. Access to the Library is included in the module fee.

Tutor

Comprehensive student support services are available. Students are provided with administrative support by Student Services. To assist with understanding content, students have access to tutors whom they can contact individually. Students who experience study and/or personal problems have access to a student counsellor. All support services are available to registered students via *myMilpark* (*myCourses*).

ASSESSMENT

An integrated approach to assessment is applied. The practical nature of the course is emphasised in all assessments. The following are examples of assessments/activities you could receive during your course:

- Online quiz or online test
- Individual and/or group assignments with open-ended questions
- Online discussion forums with other students and your course lecturer
- Watching videos and summarising the main points
- Reading and engaging with study material, articles or information on websites
- Researching a specific topic and summarising your findings.

The exact structure of your assessments will be communicated to you in a detailed assessment plan when the course commences. A minimum final mark of 50% will be required in order to complete the course successfully.

DURATION

This course will run over a period of four weeks, running from Tuesday to Monday every week.

CERTIFICATION

A short course certificate of completion will be issued provided that you meet the minimum requirements for certification for this specific course.

FURTHER STUDIES

Students who have successfully completed this short course certificate may articulate onto other short courses. Students may at any time apply for admission to any of Milpark's further or higher education qualifications, where they may be admitted, subject to the admission requirements of each qualification.

PRICING

The course fees include access to the online environment (including library services) for the full duration of the course, all study material, access to the lecturer online and one cycle of assessments.

DISCLAIMER

The content of this brochure is accurate at the time of going to print. Milpark Education reserves the right to change the course content due to changes in legislation, market requirements and other reasons. Notice of such changes will be published on our website.