

RPL REQUIREMENTS PER QUALIFICATION

In certain cases, admission may be granted through Recognition of Prior Learning (RPL). Before applying for RPL, please review the minimum requirements for your chosen programme listed below. Note that RPL admission is limited to 10% of the student cohort for any programme, making places very limited. Meeting the RPL requirements does not guarantee admission.

Higher Certificate in Banking Services

NQF: 5

Applicants who do not meet all the required admission criteria for entry but who have extensive work experience in the banking industry or financial sector may apply for admission to the Higher Certificate in Banking Services in terms of Milpark's Recognition of Prior Learning Policy. Applicants must have a minimum of five years of employment experience in the banking or financial sector industry, and demonstrate potential to complete the programme.

In order for the RPL process to be entered into between Milpark Education and an applicant, the following criteria must be met:

- Proof of English proficiency through a letter of motivation that focuses on communication in the work role.
- The student must be 23 years or older.
- The student must have a minimum of five years' relevant work experience in the banking industry or financial services sector.
- The student must provide evidence of their level of knowledge and prior experience and/or education certificates and transcripts (N3, N4 or N5 can be considered for admission onto an NQF5 qualification).
- The student must provide a letter of motivation from their employer.
- The student must provide a comprehensive curriculum vitae.

Higher Certificate in Financial Planning

NQF: 5

Applicants for the Higher Certificate in Financial Planning must have a minimum of one year of relevant work experience.

Applicants will be required to provide evidence as outlined below when applying for admission via the RPL route:

- Comprehensive curriculum vitae
- Evidence of applicant's level of knowledge and prior experience and/or education, providing the following if available:
 - DOFA certificate (date of first appointment with FSCA as a representative)
 - Regulatory exam.

Successful Recognition of Prior Learning (RPL) applicants will receive conditional admission to the Introduction to Financial Planning Environment module (IFPE01-5) in their first semester. Full admission will be granted upon successful completion of this module, allowing students to continue with the remainder of the qualification.

Higher Certificate in Financial Products

NQF: 5

Milpark admits a small number of students onto its programme via Recognition of Prior Learning (RPL). Applicants interested in applying via RPL will be considered individually by the relevant Programme Oversight Manager. However, admission on these grounds is limited. RPL applicants must have a minimum of one year of relevant work experience.

Applicants will be required to provide a comprehensive curriculum vitae when applying for admission via the RPL route.

RPL REQUIREMENTS PER QUALIFICATION



Higher Certificate in Short-term Insurance

NQF: 5

In general, the intake for the Higher Certificate in Short-term Insurance is very high, making it possible for most applicants to be successful in their RPL requests.

For RPL to be considered, the applicant would be required to submit a copy of his/her CV; relevant work experience is integral to acceptance onto the qualification. The applicant must have at least one year of financial services industry experience to be successful. A check is also done to ascertain the applicant's proficiency in English.

Because this is an entry-level qualification, and for compliance purposes, applicants are very rarely declined admission. In certain instances, applicants will be admitted to the qualification and be advised that they need to complete a specific module before they can carry on. This is then monitored by the Programme Manager (PM), who will make notes and follow up after results are released to check the student's progress.

Advanced Certificate in Banking Services

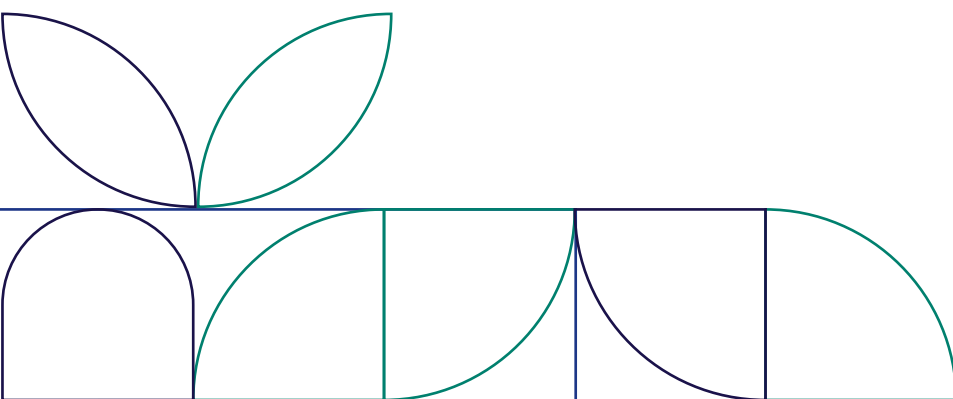
NQF: 6

Applicants who are 23 years and older and do not meet the normal admission criteria can apply for admission into the qualification via RPL based on work experience and/or prior qualifications.

Applicants who do not have the required NQF Level 5 qualification in Banking but who have extensive work experience and/or proven leadership in the banking industry or financial services sector may apply in terms of Milpark's Recognition of Prior Learning policy. However, admission on these grounds is limited.

RPL applicants must have a minimum of 10 years of employment experience within the banking industry or financial services sector and demonstrate the potential to complete the programme. Those interested in applying for admission into the programme via the RPL route must submit the following documentation with their online admission application:

- Copy of identity document
- Copy of matric/senior certificate OR international school leaving certificate with SAQA Equivalence Certificate
- Copies of certificates and transcripts of all prior qualifications
- Comprehensive curriculum vitae
- Letter from the employer (on company letterhead) confirming your employment period, job role and duties.
- Proof of student's English proficiency by way of a letter of motivation that focuses on communication in the work role.



RPL REQUIREMENTS PER QUALIFICATION



Adv Certificate in Financial Planning

NQF: 6

Applicants must have:

- A minimum of two years of relevant work experience
- Experience in the role of paraplanner or financial adviser/ planner will be advantageous
- A matric certificate and/or NQF level 4/5 (or higher) qualification in a related field.

Applicants will be required to provide evidence as outlined below when applying for admission via the RPL route:

- Comprehensive curriculum vitae
- A letter motivating how the qualification will assist the prospective student and how the qualification links with their line of work.
- Copy of matric/national senior certificate OR international school leaving certificate with SAQA Equivalence Certificate
- Certified academic transcript/statement of results of previous qualifications.

Successful Recognition of Prior Learning (RPL) applicants will receive conditional admission to the Legal Aspects module (LEGA01-6) in their first semester. Full admission will be granted upon successful completion of this module, allowing students to continue with the remainder of the qualification.

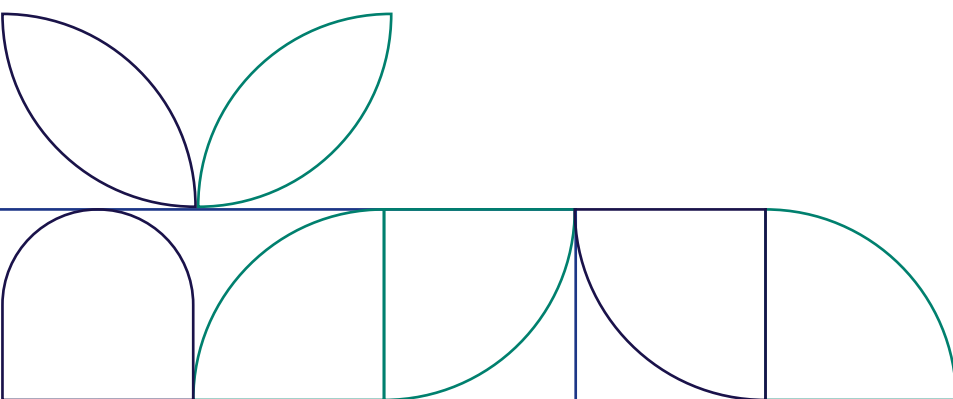
Adv Certificate in Short-term Insurance

NQF: 6

Applicants will be required to provide evidence as outlined below when applying for admission via the RPL route:

- Highest tertiary qualification
- Evidence of completed RE5
- Comprehensive curriculum vitae.

Another route for Recognition of Prior Learning (RPL) requires applicants to complete the Personal Lines Insurance (PERL01-5), Commercial Lines Insurance (COLI01-5), and Risk Management (RIMA01-5) modules as part of the Bridging Course: Advanced Certificate in Short-term Insurance. Only after successfully completing these modules can they progress to the full Advanced Certificate in Short-term Insurance qualification.



**We've got you.
You've got this.**

RPL REQUIREMENTS PER QUALIFICATION



PG Dip (Banking)

NQF: 8

Applicants who do not have the required degree, but who have extensive work experience and/or proven leadership in their field of endeavour, may apply in terms of Milpark's Recognition of Prior Learning Policy; however, admission on these grounds is limited. Applicants should contact the relevant Programme Manager BEFORE applying online for admission on RPL grounds to determine availability, as RPL admissions are limited to 10% of the total intake and it is therefore continuously oversubscribed. RPL applicants must have a minimum of 10 years of relevant employment experience and demonstrate potential to complete the programme, and must submit the following:

- A comprehensive curriculum vitae and relevant certificates
- A one-page essay motivating why they believe they should be admitted to the programme.

In addition, an applicant may be required to present him/herself for an interview with the Selection Panel.

PG Dip (Financial Planning)

NQF: 8

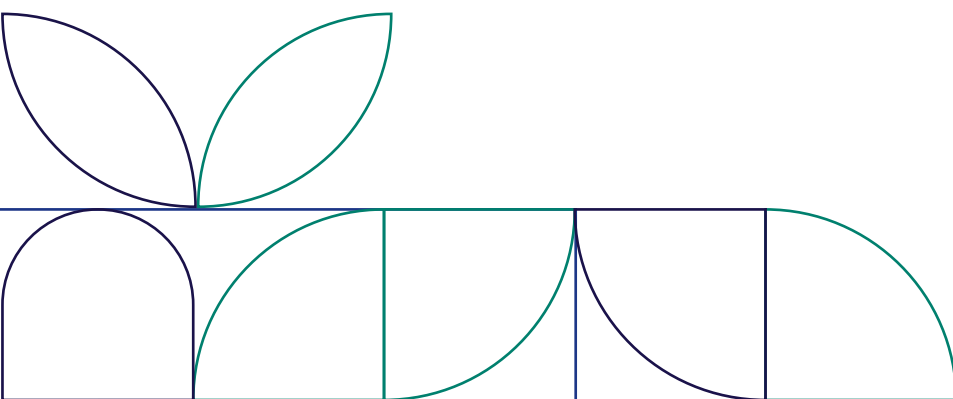
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Applicants with relevant work experience and an NQF level 5 qualification in financial planning or wealth management as well as an NQF level 6 qualification in financial planning are encouraged to apply via this route.

Academic performance on these qualifications will be considered and full academic transcripts are to be provided. A minimum average of 60% on the NQF level 6 qualification is strongly advised.

In addition, full details of employment and a detailed curriculum vitae are required, and relevant experience as a financial adviser/planner will be a decisive consideration.

In line with our admission policy, applicants who receive conditional admission via the RPL admission process will be expected to successfully complete the Induction to Financial Planning INDFP1-8 and the Financial Planning Environment PGFPEN-8 modules, in this order, before they receive full admission to the qualification.



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You've got this.**

RPL REQUIREMENTS PER QUALIFICATION



PG Dip (Investment Management)

NQF: 8

Before applying online for admission on RPL grounds, applicants should contact the relevant Programme Manager to check availability, as RPL admissions are capped at 10% of the total intake.

Applicants who do not have the required degree but who have extensive work experience and/or proven leadership in their field of endeavour may apply in terms of Milpark's Recognition of Prior Learning policy; however, admission on these grounds is limited. RPL applicants must have a minimum of 10 years of related/relevant employment experience and demonstrate potential to complete the programme, and must submit:

- a comprehensive curriculum vitae and relevant certificates
- a one-page essay motivating why they believe they should be admitted to the programme.

In addition, an applicant may be required to present him/herself for an interview with the Selection Panel.

PG Dip (Risk Management)

NQF: 8

Before applying online for admission on RPL grounds, applicants should contact the relevant Programme Manager to check availability, as RPL admissions are capped at 10% of the total intake.

Applicants who do not possess the required degree but who have extensive work experience and/or proven leadership in their field of endeavour may apply in terms of Milpark's Recognition of Prior Learning policy. However, admission on these grounds is limited. The following documents/evidence must be provided to apply for admission via the RPL process:

- Applicants should be a minimum of 30 years of age.
- Applicants must have a minimum of 10 years of related/relevant employment experience and demonstrate potential to complete the programme, and must submit.
- Applicants must provide a comprehensive curriculum vitae and relevant certificates.
- Applicants must provide their latest NQF Level 6 certificate or letter of completion.
- Applicants must provide their latest NQF Level 6 academic transcripts.
- Applicants must complete the Milpark motivation rubric, motivating why they believe they should be admitted to the programme.

In line with our admission policy, applicants who receive conditional admission via the RPL admission process will be expected to successfully complete the Fundamentals of Risk Management (FURM01-8) module first, before they receive full admission to the qualification.

