

MILPARK EDUCATION
Commerce

QUALIFICATION

Advanced Certificate
(SAQA ID: 90665; NQF Level 6)

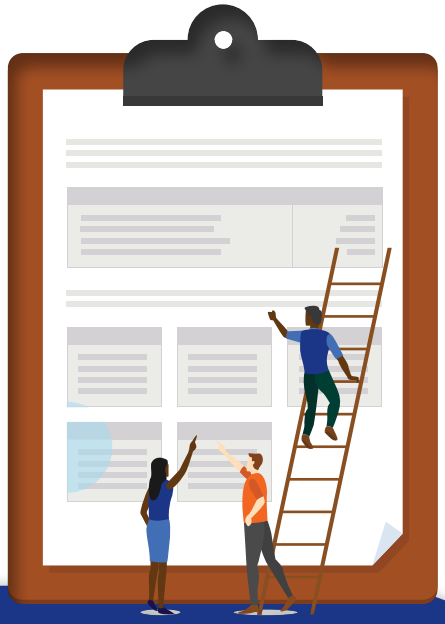
Advanced Certificate in Management with **RISK AND COMPLIANCE**

Mode of Delivery:
Distance Learning Online

We've got you.
You've got this.

1 Description and **Programme Purpose**

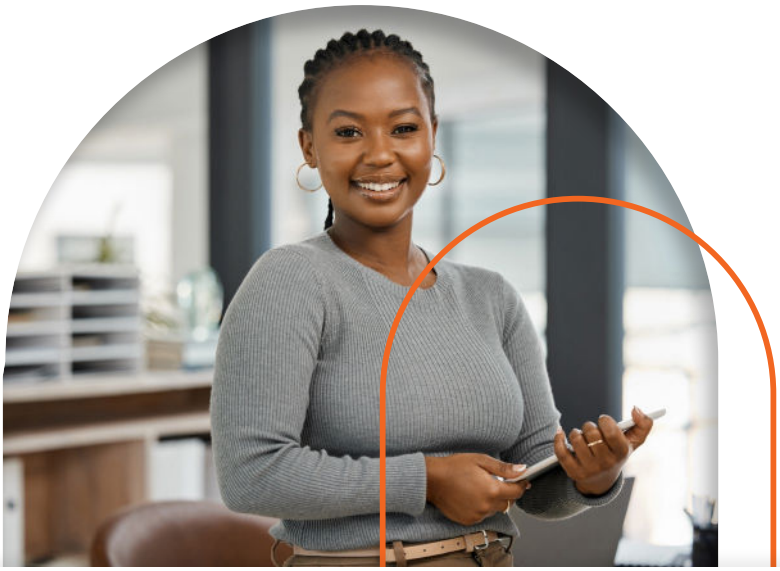
The challenge facing **many organisations and entrepreneurs** today is that although many workers have **sound technical skills**, their overall contribution to **organisational performance** is **undermined** by their limited appreciation of how individual roles fit into the **organisation's value chain**. The **Advanced Certificate in Management** aims to formally enable workers to become **aware of this bigger picture**, thus maximising the **benefits of sound technical** and cognitive leadership.



Learn More

This **stream is also designed to equip students** with the critical knowledge and skills necessary to **navigate the complex regulatory** environment and mitigate potential risks within an organisation. By understanding and **managing risks effectively**, and ensuring compliance **with legal and ethical standards**, employees can significantly contribute to the stability and sustainability of their organisations. The **stream of Risk and Compliance not only enhances individual** competence but also **strengthens the organisation's** overall resilience and **integrity in a competitive** market.

The **Advanced Certificate in Management** is an intermediate, post-school HE qualification **designed to equip the student** with the **skills necessary to function** in a management role in different **types of organisations**.



The **qualification is designed** to produce people able to work in middle management in a **Risk Management** context. The programme is **primarily vocational or industry** orientated, and students who have completed this **qualification can apply to IRMSA** for the **Certified Risk Practitioner (CRM Prac)** designation as the **qualification** requirement.

2 Who Should **Enrol**

The **Advanced Certificate in Management** would be suitable for:

01 A person who has **completed the Higher Certificate in Management** or **equivalent qualification** and who wants to further his/her knowledge in the field of general management and risk management.

02 A person with significant **work experience who wishes** to acquire formal **management training** in order to **fully qualify** for a middle **risk management position.**

03 An employed person **seeking to develop or formalise** the skills, knowledge and **attributes needed to effectively** operate in a risk management position.

04 A person who wants to become a **Certified Risk Management Practitioner (CRM Prac)** with IRMSA.

3 Programme **Outcomes**

Successful **completion of this qualification** should enable the student to:

1. Demonstrate an **understanding of the key** aspects of **employment relations** and the core labour **legislation impacting** the **employment** relationship.
2. Apply the **principles of strategic** leadership and be **able to analyse** emerging political, economic, technological and social trends that are **vital to good strategic decisions.**
3. Demonstrate a **working knowledge** of the concepts, tools, and **techniques of project management.**

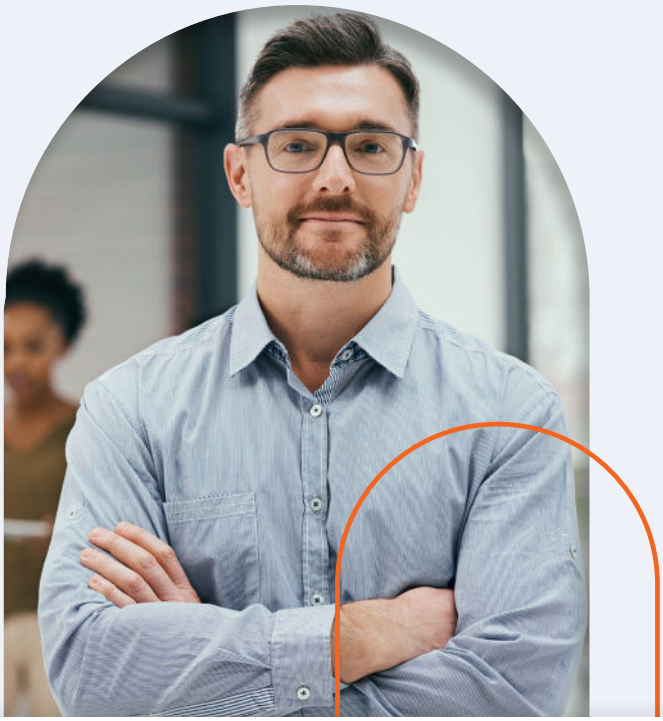
4 Programme **Structure**

Module name and code	DLO Cycle	Compulsory/ Elective	Credits
Finance for Managers FMAN02-6	2 & 4	Compulsory	20
Integrated Business Strategy IBST02-6	1 & 3	Compulsory	20
Management and Leadership MLED02-6	2 & 4	Compulsory	20
Advanced People Management ADPE02-6	1 & 3	Compulsory	20
Risk Management 2 RIMA01-6	1 & 3	Elective	20
Advanced Compliance Risk Management ACRM01-6	2 & 4	Elective	20
TOTAL CREDITS			**120**

5 Mode of **Learning**

The programme will be offered via **Distance Learning Online (DLO)**. DLO is our fully digital, guided and **flexible study experience designed** to support independent learning with structured engagement.

Through our **online platform**, students access **all learning materials**, including textbooks, and participate in live online classes, discussion forums, and collaborative projects. **DLO fosters meaningful** interaction while allowing students to study at their own pace. With **downloadable resources** and flexible access, it accommodates **varying connectivity** needs and offers a rich, **inclusive learning journey** tailored to diverse student contexts.



6 Module **Descriptions**

Compulsory

Advanced People Management ADPE02-6

Line managers have to manage people with the aim of helping an organisation to maximise **employee performance in service** of an employer's strategic objectives. This **module aims to present a hands-on approach** that will assist line managers with this task in the South African context. Students will also **acquire the necessary skills to address** contemporary workforce issues related to the **South African labour legislative** framework.

Finance for Managers FMAN02-6

This **module introduces you to basic financial management** principles and empowers you to better **understand the financial aspects** of business and management decisions. The purpose of the course is to enable students to understand finance and its **associated terminology**. It will enable you to analyse financial statements, complete basic cash and capital budgeting, manage working capital, **make valid pricing decisions** and assess project progress and returns.

Integrated Business Strategy IBST02-6

This module **addresses integrated business strategy**, how to apply horizontal and vertical integration strategies, and why global events and trends are important to South African organisations. **Students will explore how business level** strategy, corporate level strategy, and global level strategy are interconnected. The **module further covers the nature** of strategy and the **strategic management** process, industry and internal environment of an organisation, and the major drivers of **strategy implementation.**

Management and Leadership MLED02-6

The purpose of this **module is to provide a holistic picture** of the dynamic and evolving **concept of leadership, considering typical African** circumstances, values and beliefs to **equip students with entrepreneurial** and managerial leadership skills that will contribute towards the facilitation of a transformed African society. **Students will be exposed** to the basic strategies that can be implemented to **ensure successful leadership** and change initiatives in the corporate environment. A **structured approach to ethical**, transformational, and entrepreneurial leadership will also be presented.

Electives

Risk Management 2 RIMA01-6

The **purpose of this module is to provide** the student with a **solid contextual understanding** of risk management as a process. Once this fundamental understanding is **established, the identification** of specific business risks is studied for the purpose of **recommending suitable short-term insurance** solutions as a way of risk financing. This module also **covers disaster management** strategies.

Advanced Compliance Risk Management ACRM01-6

The aim of this **module is to provide students with an understanding** of the **compliance risk management** process within organisations, as is required by the corporate governance process, supervisory bodies, and **relevant legislature**. Students will gain an **in-depth understanding** of how closely integrated the compliance and risk management functions are. **Completion of this module** will equip students with the ability to identify and apply compliance techniques and **regulations that will aid** in the detection and reduction of financial crimes such as fraud, money laundering, and bribery.

7 Admission **Requirements**

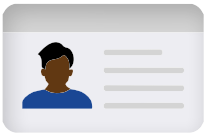
The **minimum admission requirement is a Higher Certificate** (NQF Level 5) such as the **Milpark Higher Certificate in Management**, or any other **Higher Certificate** in the field of management, **business management** or any related field.

Where such **entry qualification did not include Accounting,** the following additional requirement shall apply; a pass in accounting at matric level, **50**% in the National Senior Certificate (NSC) or Senior Certificate, Higher Grade, or **60%** at Standard Grade or higher is required. Candidates who do not meet the **Accounting requirement** may be required to complete a bridging module.

It is **recommended that students should be employed** in a business environment of any kind, **whether full-time** or part-time, or have access to **such an environment** for the purposes of **practical learning assessments**.



Applicants must, at a minimum, **submit the following documents with their application:**



Copy of South African 13-digit identity document or valid passport.



Copy of Matric/National Senior Certificate OR international school leaving certificate with **SAQA Equivalence Certificate**



NQF Level 5 Qualification Certificate or Milpark Letter of Completion.

Kindly note

The documents **listed above represent the minimum requirements.** Applicants may be asked to provide additional supporting documentation if further evidence is needed. **Applicants are encouraged** to provide all supporting **documentation at the time of applying** to avoid unnecessary delays in the processing of their application.

Other / International certificates

Further to the **requirements for admission already** stated above, foreign nationals or South African nationals seeking to apply for admission onto the qualification based on a **non-South African/foreign school leaving certificate or tertiary qualification**, must obtain, and submit to Milpark, a Certificate of Equivalence from the South African Qualifications Authority (SAQA) (www.saqa.org.za).

Applicants with **foreign tertiary qualifications** and/or a **school leaving certificate**, are advised to submit their **SAQA Certificate of Equivalence** at the time of applying online for the **Milpark Advanced Certificate.**

Foreign nationals residing in South Africa on a temporary visa must provide proof from the **South African Home Affairs** offices that they are permitted to **study and enrol** for studies at the tertiary level.



Recognition of Prior Learning (RPL) applications

Milpark admits a small number of students onto its programme via **Recognition of Prior Learning (RPL).** Applicants interested in applying via **RPL will be considered** individually by the relevant Head of School.

Applicants will be required to provide evidence as outlined below **when applying for admission via the RPL route:**

- A **comprehensive** curriculum vitae
- **Matric certificate** (not compulsory)
- **Proof of English proficiency** through prior academic records and/or writing samples, for example, a letter of motivation
- **Employer letter** of recommendation
- **Minimum of 5 years of work experience** (supervisory/management experience required).
- **Evidence of their level** of knowledge and prior experience and/or education.

Learn More About The RPL Requirements

8 Mode of **Delivery**

The **Department of Higher Education and Training** has registered the programme, and the Council on Higher Education has accredited the programme for delivery via **distance learning.**

Learn More

Following mode is available for this specific programme:



Distance learning

9 Access to **Technology**

Through the *myMilpark* **and** *myCourses* **online tuition** and support environments, students have **access to all course materials** (including formative and summative assessments), discussion opportunities, administrative **services and a wealth of external resources.**

Minimum requirements to study online and complete assessments and online proctored assessments

A **laptop or personal computer** (PC) with one of the **following operating systems**:

- Windows 10+
- macOS 10.11+
- Ubuntu 18.04+
- Chrome 58+

- Continuous (daily) access to a **stable internet connection** with an upload and download speed of at least 5 Mbps.
- A **camera/webcam** (720p resolution)
- Speakers and a microphone **OR** headphones
- 2GB free **RAM** (memory)
- 250MB **free disk space.**

View Technical Requirements

How To Check Your RAM

10 Student **Support**

Library access

The **Milpark Library provides access to e-books** in a virtual library called Cyberlibris (Scholartext). **Lecturers may create smart bookshelves** per course or module for students to access - these shelves can contain **prescribed and recommended** books. Students can also create their own personal **smart bookshelves containing** resources for their studies. Having access to a digital library means that thousands of **students can access books** and resources from anywhere at the same time online.

There is no need to make reservations and requests, and **no limit on the time a student** has to access a book. With the **implementation of Cyberlibris**, students also have access to full-text resources via ProQuest (global), Emerald (global), Ebsco (global) and Sabinet (South African publications) to **assist with research and to enrich their learning experience**. **Access to the Library is included in the module fee.**

Tutor

Comprehensive student support services are available. Students are provided with administrative support by Student Services. To assist with **understanding content**, students have access to **tutors whom they can contact individually**. Students who experience study and/or personal problems have access to a student counsellor.

All support services are available to registered students via myMilpark (myCourses).

11 Rules of **Progression**

Four modules are compulsory. Students are required to **complete two elective modules**. Additional electives may be **added to the list in future** to address specific sector or student needs. **Students require 120 credits to complete the qualification.**

12 Assessment

Formative assessment contributes **30%** to the final mark and consists of a combination of assignments and tests. The exact **formative structure per module** will be communicated to students at the start of the semester.

Students will complete a **final summative assessment per module** at the end of each semester, which contributes **70%** towards the final mark. Students need to obtain a sub-minimum mark of **40% in the final summative** assessment and an overall mark of **50% to pass the module.**

13 Duration

Students have a minimum of **one year** and a maximum of **three years** to complete this qualification.

14 Certification

Upon **successful completion of the qualification**, the student will receive an **Advanced Certificate in Management, NQF Level 6 (credits: 120)**. The **Advanced Certificate in Management** is **accredited** by the Higher Education Quality Committee of the Council on Higher Education (CHE).



15 Further **Studies**

Milpark Education is **committed to the process** of **lifelong learning** and opening access to higher education. The programme is at NQF level 6, and it will **provide articulation** options into NQF level 7 programmes. Narrowly, students may proceed with a bachelor's degree. **Accumulated credits** may also be presented for admission into a cognate Diploma.



A student **who transfers from one qualification** to another within Milpark Education may be given credit for some modules successfully completed. The **Advanced Certificate** allows articulation with **Milpark Education's Bachelor in Business Administration**. Beyond Milpark Education, this qualification should articulate with other qualifications in the **relevant fields of generic management.**

A student **who has completed certain modules** on this qualification at Milpark Education and who wishes to transfer to another **tertiary-level institution** should be able to **apply for exemption** from relevant modules based on the modules that have been passed at Milpark Education.

16 Pricing

All module fees include one round of **formative and summative assessments**. Module fees do not include the cost of **prescribed textbooks** which will be for your own account. The prescribed book list will be **available on myMilpark upon registration.**

17 Disclaimer

The content of this **brochure is accurate at the time** of going to print. Milpark Education reserves the right to change the programme content due to changes in legislation, **market requirements and other reasons**. Notice of such changes will be published on our website.

Website:

www.milpark.ac.za

Apply Now

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We've got you.
You've got this.